



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

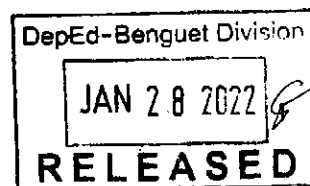
26 January 2022

DIVISION MEMORANDUM

NO. 33 s. 2022

**COMPOSITION OF SDO-BENGUET SCHOOL-BASED MANAGEMENT (SBM)
 TASK FORCE CY 2022**

TO: Chief SGOD and CID
 Public Schools District Supervisors and Coordinating Principals
 All School Heads and Division Office Personnel
 All Others Concerned



1. To further strengthen the **School-Based Management (SBM)** practice and assessment in both elementary and secondary schools in harmony with the Regional Policy and Implementing Guidelines of SBM, the Schools Division of Benguet announces the composition of **SBM Task Force**.

| Position/Role | Person/s Involved | Functions and Terms of Reference |
|--------------------------|---|--|
| Management Team | Gloria B. Buya-ao, SDS, <i>Chairperson</i> Carmel F. Meris, OIC- ASDS, <i>Co-chairperson</i> | Manages the overall SBM assessment, validation and recommends SBM Level of Practice to the Regional Office |
| | Lucio B. Alawas, CES-SGOD, <i>Focal Person</i> Rizalyn A. Guznian, CES-CID, <i>Co-Focal Person</i> | Plans the details, recommends procedures and guidelines in the conduct of assessment and validation |
| SBM Task Force Core Team | Coazon C. Quipot, SEPS-SMME, <i>Coordinator</i> Joven B. Agtani, EPS II-SMME, <i>Co-Coordinator</i> Ceasar B. Luma-ang, EPS-SGOD, <i>Co-Coordinator</i> | Coordinates and collaborates with the members of SBM Task Force, leads and facilitates in the assessment and validation procedures |
| | All EPS, PSDSs/CPs, Unit Heads and other Identified Members | Assess the school's SBM Level of Practice through validation of documents and mode of verification (MOVs) to determine the areas for development and possible provisions of technical assistance for improvement of school performance |
| Secretariat | Joven B. Agtani, EPS II-SMME | In- charge in overall documentation |



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2. Full cooperation of all concerned is desired to ensure the success of these undertakings.
3. Immediate and widest dissemination of this memorandum is desired.

GLORIA B. BUYA-ARAO
Schools Division Superintendent

sgod/smme



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